

# Series 900 – Building & Sites

Policy Title: REQUESTS FOR IMPROVEMENTS/EMERGENCY REPAIRS

Policy Code No. 902.2

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Requests for improvements to or repairs of school district property shall, except in emergencies, follow the proper lines of authority and the proper sequence of organization as outlined in the district's maintenance schedule.

Minor improvements, not exceeding a cost of \$12,500 may be approved by the superintendent. Improvements exceeding \$12,500 must be approved by the board. Routine maintenance and repairs outlined in the maintenance schedule will be followed.

When an emergency arises that directly affects the learning environment and/or the safety and welfare of the people in the building, the official maintenance schedule may be superseded.

When the emergency repairs costing more than \$25,000 are necessary to prevent the closing of any school as certified by the Administrator of the Area Education Agency, the legal provisions related to bidding shall not apply.

The school district may also petition the state board for approval to assess and levy taxes to maintain an emergency fund.

Date of Adoption 09/11/1989

Review Date 01/10/2011

Revision Date

Legal Ref.: Iowa Code §§ 280.3, .14.

Cross Ref.: Board Policy  
901.9 Construction Contract Bidding