

Series 800 – Business Procedures

Policy Title: PERSONNEL RECORDS

Policy Code No. 805.2

All personnel records pertaining to financial matters shall be kept and retained permanently by the secretary of the Board of Directors and shall be housed in the administrative offices of the school district.

Date of Adoption 08/28/1989

Review Date 01/10/2011

Revision Date

Legal Ref.: City of Sioux City v. Greater Sioux City Press Club, 421 N.W. 2d 895 (Iowa 1988).
City of Dubuque v. Telegraph Herald, Inc., 297 N.W. 2d 523 (Iowa 1980).
Iowa Code §§ 22.3, .7, 279.8, .15 - .16, 304.
281 I.A.C. 12.3 (6).

Cross Ref.: