

Series 800 – Business Procedures

Policy Title: PREPARATION OF THE BUDGET DOCUMENT

Policy Code No. 801.2

The preparation of the formal budget document shall be the responsibility of the superintendent of schools or designee.

The budget estimate for the ensuing fiscal year shall be presented to the Board of Directors by the superintendent or designee at its first regular meeting in March, and the budget hearing and final adoption shall be made at the first regular April board meeting for certification on or before April 15.

Date of Adoption 08/28/1989
Review Date 01/10/2011
Revision Date 09/27/1993

Legal Ref.: Iowa Code §§ 24.3, .5, .9, .17, 257, 298.1.

Cross Ref.: Board Policy
 801.4 Publication of the Budget
 801.5 Public Review of the Budget