

Series 600 – Educational Program

Policy Title: INSTRUCTIONAL MATERIALS SELECTION

Policy Code No. 603.4

The Board of Directors has sole discretion to approve instructional materials for the school district. Except for materials included with curriculum adoption, this authority is delegated to certified personnel to determine which instructional materials will be utilized and purchased by the school district. The superintendent or designee shall be required to maintain a continual updating of instructional materials.

In reviewing current instructional materials for continued use and in selecting additional instructional materials, certified personnel will select those materials (both electronic and printed) that best support the teaching of the district’s curriculum and shall consider the current and future needs of the school district as well as the changes and the trends in education and society. The selection of instructional materials will be in keeping with the educational needs of all students as determined by an on-going analysis of the district’s student achievement data. It shall be the responsibility of the superintendent or designee to report to the Board of Directors the action taken by certified personnel.

The primary objective of each school’s educational library media center (LMC) is to implement, enrich, and support the educational program of the school. It is the duty of the center to provide a wide range of electronic and printed materials on all levels of difficulty with diversity of appeal and the presentation of different points of view.

Selection of materials involves many people: administration, teachers, students, parents/guardians and media specialists. The responsibility for coordinating the selection of instructional materials and making the recommendation for purchase rests with the professionally trained media personnel.

In the case of a major curriculum adoption, the Board of Directors shall be advised and receive a recommendation from the superintendent before adoption.

Educational materials given to the school district must meet the criteria for selection of instructional materials. The gift must be received in compliance with board policy, “Gifts - Grants - Bequests”.

Date of Adoption	08/14/1989
Review Date	08/13/2007
Revision Date	08/13/2007

Legal Ref.: Iowa Code §§279.8, 280.3, .14, 301 (1989).
670 Iowa Admin. Code 3.5(20), .5(21).
281 Iowa Admin. Code 12.5(22) (new standards).

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Cross Ref.: Board Policy
602.22 Curriculum Development
602.22.1 Curriculum Adoption
603.5 Inspection of Instructional Materials
603.6 Objection to Instructional Materials
1003.2 Gifts