

Series 500 – Student Personnel

Policy Title: LOG AND RECORD REQUEST FOR INFORMATION

Policy Code No. 505.2R

Persons other than certified school district and certified AEA personnel viewing the records shall have such use recorded on the Cumulative Record Review Log form. In no case shall the log be accessible to anyone other than the official responsible for records or the parents/guardians or eligible students.

In an emergency situation when the parents/guardians cannot be reached, the principal or Superintendent may at their discretion release information as needed for the health and/or safety of individuals.

Data for outside research purposes are to be released in such a form that no individual student is identifiable.

Date of Adoption	08/14/2009
Review Date	02/13/2006
Revision Date	07/17/2000

Legal Ref.:

Cross Ref.: