

Series 500 – Student Personnel

1. School personnel must maintain standards for control and protection of students which are commensurate with their duties and responsibilities.
2. School personnel shall assign only qualified personnel to conduct or supervise an activity in which students are engaged. They shall fulfill their duties to supervise within the scope of their employment, especially in situations in which the risk of harm is exceptionally high and in those situations in which it is reasonable to foresee that injury might occur if supervision is not provided
3. School personnel shall make and enforce rules for the regulation of student activity especially in high risk areas of the curriculum. Instructional methods shall be analyzed for the safety of the students and /or players.

School personnel shall provide proper and adequate instruction prior to permitting student engagement in an activity, taking into account such things as age, knowledge, physical ability, and the condition of the student. Such instruction shall be capable of substantiation.

4. School personnel may require medical approval for participation in activities following serious illness, injury or surgery.
5. School personnel shall act affirmatively and reasonably in the event of injury.
6. School personnel shall maintain records of occurrences and actions taken in regard to accidents and behaviors of students which involve safety concerns.
7. Records of the health status of students shall be maintained and made available to appropriate school personnel.
8. Health screenings provided by the school district on a regular or as needed basis are listed in board policy 604.2.
9. School personnel shall report concerns related to safety matters in areas under their jurisdictions to the Superintendent or designee.

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10. Building principals are charged with the responsibility of carrying out the provisions of Policy 504.3. In cases of serious illness or injury which require emergency treatment, the principal shall notify the Superintendent or designee as to the details of the case as soon as possible after emergency attention has been provided. This notification shall be by telephone or in person. If a written report of the incident seems advisable, the Superintendent or designee will request it at the time of notification.

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