

Series 500 – Student Personnel

Policy Title: COOPERATION WITH JUVENILE JUSTICE AGENCIES

Policy Code No. 502.12

The school district will cooperate with the juvenile justice system in sharing information contained in permanent student records regarding students who have become involved with the juvenile justice system. The school district will enter into an interagency agreement with the juvenile agency (agencies) involved.

For purposes of this policy regarding the information sharing agreement with juvenile justice agencies, “permanent school records” shall include basic information (students’ and parents’ names and addresses, birth dates, etc.), academic transcript, attendance record, health record, as well as disciplinary records and details about absences.

The purpose of the agreement shall be to allow for the sharing of information prior to a student’s adjudication in order to promote cooperation and collaboration between the school district and the agencies to improve school safety, reduce alcohol and illegal drug use, reduce truancy, and reduce in-school and out-of-school suspensions. Further the agreement will support alternatives to in-school and out-of-school suspensions and expulsions which provide structured and well supervised educational programs. They will be supplemented by coordinated and appropriate services designed to correct behaviors that lead to truancy, suspension, and expulsion and to support students in successfully completing their education.

The school district may share with the agencies any information contained in a student’s permanent record which is directly related to the juvenile justice system’s ability to effectively serve the student. Prior to adjudication information contained in the permanent record may be disclosed by the school district to the agencies without parental consent or court order. However, a student 18 years or older, parents or guardians will be notified of the sharing of the records five (5) calendar days prior to the release of records to the agency. Information contained in a student’s permanent record may be disclosed by the school district to the agencies after adjudication only with parental consent or a court order. Information shared pursuant to the agreement shall be used solely for determining the programs and services appropriate to the needs of the student or the student’s family or for coordinating the delivery of programs and services to the student or the student’s family.

Confidential information shared between the school district and the agencies shall remain confidential and shall not be shared with any other person, unless otherwise provided by law. Information shared under the agreement is not admissible in any court proceedings which take place prior to a disposition hearing, unless written consent is obtained from the student’s parent, guardian, or legal or actual custodian. The school district may discontinue information sharing with an agency if the school district determines that the agency has violated the intent or letter of the agreement.

Series 500 – Student Personnel

Agencies will contact the principal of the attendance center where the student is currently or was enrolled. The principal will then forward copies of the records within ten business days of the request.

The school district will provide training or instruction to employees about parents' and eligible students' rights under this policy. Employees shall also be informed about the procedures for carrying out this policy.

Date of Adoption 06/14/1999

Review Date 07/17/2000

Revision Date

Legal Ref.: Iowa Code § 280.25; 34 C.F.R. 99.38

Cross Ref.: