

Series 500 – Student Personnel

Policy Title: STUDENT ATTENDANCE RECORDS

Policy Code No. 501.4

As part of the school district records of students, the daily attendance of each student shall be recorded and maintained on file with the permanent records of the board secretary.

It shall be the responsibility of the principals to ensure that such reports are filed with the board secretary, the custodian of school records.

Date of Adoption 09/26/1994

Review Date 02/13/2006

Revision Date

Legal Ref.:

Cross Ref.: Board Policy
202.4 Board Secretary/Treasurer