

Series 400 – Employees

Policy Title: ASSIGNMENT AND TRANSFER OF CLASSIFIED EMPLOYEES

Policy Code No. 407.2

Assignment of employees shall be based upon the qualifications of the classified employee and the philosophy and needs of the District.

Changes in assignment for members of meet and confer employees may be made at the initiative of the Superintendent or other supervisory staff members, or at the request of the employee. Changes in assignment for a member of a recognized collective bargaining unit will follow the Collective Bargaining Agreement within the section "Procedures for Transfer." All changes in assignment outside of the employee's current department shall be made with full knowledge of the employee and approved by the Board of Directors.

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Legal Ref.: Iowa Code Sections 20.9; 601A.14

Cross Ref.: