

Series 400 – Employees

Policy Title: DEFINITION OF CLASSIFIED EMPLOYEES

Policy Code No. 406.1

The term “classified employees” shall include the following employees, whether full-time or part-time:

1. Custodial
2. Maintenance
3. Paraprofessional
4. Food Service
5. Transportation

The school administration shall establish job specifications and job descriptions for all positions and shall maintain a file containing such job specifications and descriptions. The file shall be reviewed and revised as part of the planned evaluation program within the school system. All job descriptions shall be approved by the Board of Directors.

Date of Adoption	03/29/1990
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Legal Ref.: Iowa Code Chapter 20

Cross Ref.: