## **Series 400 – Employees**

## Policy Title: CONTRACTS OF CERTIFIED EMPLOYEES

Policy Code No. 402.1

Contracts with certified school employees will be in writing, and will state the length of time the contract is in force, the total compensation for the contract period, and the schedule of periodic payments. All contracts will be processed by the administration, approved by the Board of Directors, signed by the Board president, and filed with the District Central Office.

Date of Adoption	03/29/1990
Review Date	04/27/2009
Revision Date	04/27/2009

Legal Ref.: Iowa Code, Chapter 20 as amended; Sections 272A. 6; 279.12 through 279.19; 279.23 through 279.25; 291.1; 294.1 Iowa Administrative Code 640.3.1 (272A) et seq. Attorney General Rulings: 1928 O.A.G. p. 336; 1940 O.A.G. p. 375; 1978 O.A.G. Jan. 61 p. 10042 Court Cases: Potter v. Distr. Tp. of Fredericksburg, 1875, 40 Iowa 369. Shackelford v. District Tp. of Beaver, Polk, County, 1927, 293 IA. 243, 212 N.W. 467. Iiull V. Ind. Sch. Dist. of Aplington, 1890, 82 Iowa 686, 46 N.W. 1053, 10 L.R.A. 273, rehearing denied 82 Iowa 686, 48 N.W. 82, 10 L.R.A. 273.

Cross Ref.: Board Policy 402.3 Continuing Contracts of Teaching/Nursing Employees