



Newton ***Community School District***

Device User Agreement Form & Damage or Loss of Equipment

Device User Agreement Form

Your student is expected to understand and abide by these statements:

1. I understand that access to the technology in the Newton School District is for educational purposes only.
2. I will use the Device for educational purposes and in accordance with the Newton Electronic Technologies Acceptable Use Policy. I will use academic - appropriate sounds, music, video, photos, games, or applications
3. I understand that the District owns the Device and has the right to collect and inspect the Device at any time. I have no expectation of privacy on the Device or any materials and/or content contained therein.
4. I understand that I am responsible for taking care of the Device and accessories, including charging the Device, avoiding hot and cold temperatures, and returning the Device to the correct charge cart each day where applicable .
5. I will not leave the Device unattended unless it is locked in a secure place. I (or my parents/guardians) may be fully responsible for the cost of replacement should my Device become lost or stolen.
6. I will not attempt to or use any software, utilities, applications, or other means to access Internet sites or content blocked by filters and/or deemed unacceptable in the Electronic Technology Acceptable Use Policy.
7. I understand the proper use of the Internet, and the educational value to be gained from proper Internet use is my responsibility. I also understand that unauthorized manipulation of the Device is a violation of the Acceptable Use Policy

8. I understand that the Device is to remain on campus and should not leave unless prior permission has been granted by building administration. (*Please refer to the student handbook in regards to whether a student is allowed to bring the device home or not based on grade level.)

9. I will make sure the Device is plugged in overnight to be fully charged for the next school day.

10. I will read and follow general maintenance and other messages from school technology personnel.

11. I will report any problems with my Device to a member of the technology support staff in a timely manner. The only technology support for the Newton Devices are through the Newton School District technology department; not a store or technology service.

12. I will turn in the Device and accessories on or before the designated day and location.

13. I understand that I (or my parents/guardians) may be fully responsible for the cost of repair or replacement due to damages that occur to the Device issued to me or damages I am responsible for on another person's Device.

Damage or Loss of Equipment

1.1 Insurance

Newton CSD Device Agreement

NCSD has purchased insurance that provides the broadest perils of loss regularly available.

1.2 Responsibility for Damage

The Student is responsible for maintaining a working device at all times. The Student shall use reasonable care to ensure that the device is not damaged.

Actions Required in the Event of Damage Students must report any device damage immediately to the teacher, Principal, Supervisor of Technology, or technicians.

In the event of damage not covered by the warranty, the Student and Parent will be billed a fee according to the following schedule:

First Incident is zero cost if deemed an accident by the school

Second Incident: up to \$50

Third Incident: up to \$100

Fourth Incident: up to full cost of repair or replacement

If the protective case is removed from the iPad or Chromebook, then full charge will occur if any damage happens with the protective case removed.

Lost items such as cases, adapters and cables will be charged the actual replacement cost. We do not accept 3rd party after market power adapter or USB cables:

- Dell 3100 2in1 Chromebook: \$299
- Dell 60W Charger: \$39
- Infocase Protective cover: \$25
- Protective Bag: \$35

- MacBook Air 15-17 13in: \$650
- Apple 45W Charger: \$60

- 128 GB iPad 9th Generation: \$349.00
- Rug-Ed protective cover: \$25
- Apple 12W USB Power Adapter: \$19.00
- Apple USB to Lightning Cable: \$19.00

NCSD reserves the right to charge the Student and Parent the full cost for repair or replacement when damage occurs due to gross negligence as determined by administration. Iowa Code, Section 281-IAC 18.4 indicates “Districts may charge a fine for overdue, lost, or damaged school property...” Student/Borrower acknowledges and agrees that his/her use of the District property is a privilege and that by the Student/Borrower’s agreement to the terms hereof, the Student/Borrower acknowledges his/her responsibility to protect and safeguard the District property and to return the same in good condition and repair upon request by the District. Examples of gross negligence includes, but are not limited to:

- Leaving equipment unattended and unlocked
- Lending equipment to others other than one’s parent/guardian
- Using equipment in an unsafe environment
- Using the equipment in an unsafe manner
- See Standards for Proper Care for more guidelines for proper use

1.3 Responsibility for Loss

In the event the device is lost or is stolen, the Student and Parent may be billed for the full cost of replacement.

1.4 Actions Required in the Event of Damage or Loss

Newton CSD Device Agreement

Report the problem immediately to the Building Principal or Supervisor of Technology. If the device is stolen or vandalized while not at NCSD or at a NCSD sponsored event, the Parent shall file a police report.

1.5 Technical Support and Repair

NCSD does not guarantee that the device will be operable, but will make technical support, maintenance, and repair available.
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