

## Newton Community School Board of Education

Regular Board Meeting  
E. J. H. Beard Administration Center  
East Conference Room

**December 17, 2018 – 5:00 PM**

### MINUTES

**Call to Order** – Board President Robyn Friedman convened the board to order at 5:00 PM.

**Roll Call** – Tim Bloom, Board Secretary

**Present:** Josh Cantu, Donna Cook (arrived at 6:10 PM), Robyn Friedman, Ann Leonard, Cody Muhs, Travis Padget (arrived at 5:04 PM), Graham Sullivan, Bob Callaghan, and Tim Bloom

**Others Present:** Jolene Comer, Alison Grier, Lois Holmes, Trisca Mick, Bill Peters, Danielle Rogers, Todd Schuster, and Lisa Sharp

**Absent:** Christine Dawson

**Communications** – Bob Callaghan, Superintendent

**Donation – Vernon Company** – Callaghan shared that Vernon Company recently donated a large amount of ink pens to the district.

**Girls on the Run Program** – Callaghan shared an email communication from Christa Vander Leest, recognizing Robyn Friedman and Graham Sullivan who served as coaches for the Girls on the Run Program.

**Red Pride Service Day Donation** – Danielle Rogers presented a donation to Alison Grier on behalf of the Newton RAGBRAI Committee in the amount of \$2,500 to support Red Pride Service Day activities.

**Purpose Statements** – Bob Callaghan, Superintendent

The following purpose statements were verbally shared by board members and district staff.

**Mission** – The Newton Community School District empowers every learner to achieve a lifetime of personal success.

**Vision** – We are a collaborative and cohesive team that inspires and supports all learners in a culture of safety and acceptance.

#### Collective Commitments

1. We commit to promoting and supporting the district's mission and vision.
2. We commit to communicating openly and honestly with all stakeholders in a timely manner.
3. We commit to implementing a decision-making/systems process.
4. We commit to seeing the whole child when making decisions.
5. We commit to building positive relationships district-wide.

#### Board Commitments

1. Challenge ourselves to be a more effective/high performing school board.
2. We will stay within the confines of the board's work.
3. Speak up, in a timely manner, if there is disagreement.

**Consent Agenda** – Robyn Friedman, President – **ACTION #10561**

Leonard moved, Padget seconded to unanimously approve the consent agenda. Ayes: All Nays: None Absent: Cook

**Human Resource Update** – Bret Miller, Director of PreK – 12 Curriculum

**Certified Personnel** – **ACTION #10562**

**Dustin Brisel** – (contract) – 8<sup>th</sup> Grade Assistant Boys Basketball Coach (BMS) – effective December 19, 2018

**Loren Jacobsen** – (contract) – 7<sup>th</sup> Grade Head Boys Basketball Coach (BMS) – effective December 19, 2018

Muhs moved, Sullivan seconded to approve the Human Resource Update – Certified Personnel Report. Ayes: Cantu, Friedman, Leonard, Muhs, Padget, Sullivan Absent: Cook

**Classified Personnel** – **ACTION #10563**

**Norie Smith** – (agreement) – Food Service Cook (BMS) – effective December 4, 2018

**Kayla Juni** – (resignation) – Drill Team Coach (NHS) – effective March 10, 2019

**Molly Meyerhofer** – (resignation) – Food Service (AH) – effective January 18, 2019

**Chelsea Swarts** – (transfer) – from Educational Associate (EH) to Secretary (AH) – effective December 17, 2018

Leonard moved, Padget seconded to approve the Human Resource Update – Classified Personnel Report. Ayes: Cantu, Friedman, Leonard, Muhs, Padget, Sullivan Absent: Cook

**Open Forum** – Robyn Friedman, President

None

**Superintendent's Report** – Bob Callaghan, Superintendent

**Current Student Information**

**Enrollment Summary** – Superintendent Callaghan provided a 2018 – 2019 enrollment update for K – 12 students as K – 4 (1,069), 5 – 8 (927), and 9 – 12 (917) for a total of 2913 students as of December 12, 2018.

**Attendance Data** – Superintendent Callaghan shared student attendance percentages at each campus, with ranges from 90.08% - 96.25%.

**Middle School Construction Update** – Callaghan gave an update on construction at the new middle school, with information provided in board members' packets.

**Softball Complex – Phase 2 Construction Update** – Callaghan gave an update on construction at the softball complex, with information provided in board members' packets.

**Learning, Leadership, and District Business**

**Newton High School Facilities – Advertising Procedures**

A discussion regarding advertising procedures at Newton High School facilities was held with information provided by Ryan Rump, Director of Athletics/Activities.

**Consider Approval of Newton Senior High School Academic Planning Handbook (2019 – 2020) – ACTION #10564**

Bill Peters (NHS Principal) discussed course offerings for the coming school year. Padget moved, Leonard seconded to Approve the Newton Senior High School Academic Planning Handbook (2019 – 2020). Ayes: Cantu, Friedman, Leonard, Muhs, Padget, Sullivan  
Absent: Cook

**New State Report Card, ISASP (Iowa Statewide Assessment of Student Progress) and Student Achievement Data Analytics Update**

Bret Miller (Director of PreK – 12 Curriculum) shared state assessment data in district performance compared to state average.

**Denison Update**

Robyn Friedman and Travis Padget discussed progress on Denison culture work. The next committee meeting is scheduled for January 14, 2019.

**Business Service Report** – Tim Bloom, Director of Business Services

**Approval of Bills – ACTION #10565**

Sullivan moved, Leonard seconded to approve the bills. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Emergency Roof Top Unit Replacement (TJ)** – Tim Bloom, Director of Business Services, shared a memo from Jack Suttek recommending the replacement of the roof top unit for Thomas Jefferson Elementary. The recommendation was to approve the bid from Warnick & Reeves for \$22,768 and to finance the project with sales tax dollars.

**Contracted Technology Employees** – Tim Bloom, Director of Business Services, discussed the contracting of employees through Robert Half International for the district's Technology Department to assist in the removal of technology equipment from the old Berg Middle School, and to provide a temporary support position due to the departure of Clay Swihart.

Pictures were displayed of the district's **new school busses**, and the **new food service truck**.

**New Business – Old Business** – Bob Callaghan, Superintendent

**Future Meeting Dates**

**January 7, 2019** – 5:30 PM – Board Work Session (Exempt) (Negotiations) – (EJH Beard Admin Center)

**January 14, 2019** – 6:30 PM – Regular Board Meeting – (EJH Beard Admin Center)

**January 14, 2019** – Closed Session – *following board meeting* – (EJH Beard Admin Center)

**February 5, 2019** – 9:00 AM – IASB Day on the Hill – (Des Moines)

**Adjourn – ACTION #10566**

Leonard moved, Padget seconded to unanimously adjourn the meeting at 6:40 PM.

Minutes Mailed

Approved by Action No. \_\_\_\_\_

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President

\_\_\_\_\_, 2018

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Secretary