

Series 700 – Noninstructional and Business Services

Policy Title: TREASURER'S ANNUAL REPORT

Policy Code No. 707.2

At the annual meeting, the treasurer will give the annual report stating the amount held over, received, paid out, and on hand in the general and schoolhouse funds. This report is in written form and sent to the board with the agenda for the board meeting. The treasurer will also furnish the board with a sworn statement from each depository showing the balance then on deposit.

It is the responsibility of the treasurer to submit this report to the board annually.

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Legal Ref.: Iowa Code §§ 279.31, .33.

Cross Ref.: 206.3 Secretary-Treasurer
210.1 Annual Meeting
707 Fiscal Reports