

Series 700 – Noninstructional and Business Services

Policy Title: PAYROLL PERIODS

Policy Code No. 706.1

The payroll period for the school district is monthly. Employees will be paid on the twenty-second (22nd) day of each month. If this date falls on a weekend or holiday, checks will be issued on the previous working day.

It is the responsibility of the board secretary to issue payroll to employees in compliance with this policy.

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Revision Date 06/08/2020

Legal Ref.: Iowa Code §§ 91A.

Cross Ref.: 706.2 Payroll Deductions