

Series 500 – Students

Policy Title: STUDENT SUSPENSION

Policy Code No. 503.1R1

ADMINISTRATIVE ACTION

A. PROBATION

1. Probation is conditional suspension of a penalty for a set period of time. Probation may be imposed by the principal for infractions of school rules which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of probation. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. Written notice and reasons for the probation will be sent to the parents.

B. IN-SCHOOL SUSPENSION

1. In-school suspension is the temporary isolation of a student from one or more classes while under administrative supervision. In-school suspensions may be imposed by the principal for infractions of school rules which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of an in-school suspension. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. In-school suspension will not be imposed for a longer period than ten (10) school days. Written notice of the in-school suspension and the reasons shall be sent to the student's parents.

C. OUT-OF-SCHOOL SUSPENSION

1. Out-of-school suspension is the removal of a student from the school environment for periods of short duration. Out-of-school suspension is to be used when other available school resources are unable to constructively remedy student misconduct.
2. A student may be suspended for up to ten (10) days by a principal for infraction of school rules, regulations, policy or the law, or when the presence of the student will cause interference with the maintenance of the educational environment or the operation of the school. The principal may suspend students after conducting an investigation of the charges against the student, giving the student:

- a. Oral or written notice of the allegations against the student
- b. The opportunity to respond to those charges

At the principal's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.

Series 500 – Students

3. Notice of the out-of-school suspension shall be mailed no later than the end of the school day following the suspension to the student’s parents and the superintendent. A reasonable effort is made to notify the student’s parents and such effort shall be documented by the person making or attempting to make the contact. Written notice to the parents will include the circumstances which led to the suspension and a copy of the board policy and rules pertaining to the suspension.

C. SUSPENSIONS AND SPECIAL EDUCATION STUDENTS

1. Students who have been identified as special education students may be referred for a review of the student’s Individual Education Program (IEP). The IEP may be revised to include a continuum of intervention strategies and programming to change the behavior.
2. Students who have not been identified as special education students may be referred for evaluation after the student’s suspension to determine whether the student has a disability and is in need of special education.

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