

Series 500 – Students

Policy Title: STUDENT ATTENDANCE RECORDS

Policy Code No. 501.8

As part of the school district's records, the daily attendance of each student shall be recorded and maintained on file with the permanent records of the board secretary.

It shall be the responsibility of the principals to ensure that such reports are maintained in the student information system and accessible to the board secretary, the custodian of school records.

Date of Adoption 09/26/1994

Review Date 04/27/2020

Revision Date 04/27/2020

Legal Ref.: Iowa Code 294.4; 299.
281 I.A.C. 12.3 (4).

Cross Ref.: 501 Student Attendance
506 Student Records