

Series 400 – Employees

Policy Title: LICENSED EMPLOYEE EARLY RETIREMENT APPLICATION

Policy Code No. 407.6E3

The undersigned licensed employee is applying for early retirement pursuant to board policy 407.6, Licensed Employee Early Retirement. Please complete the following information:

(Full Legal Name of Licensed Employee) _____

(Current Job Title) _____

(Date of Birth) _____ (Years of Service) _____

Please attach a letter of resignation effective June 30 of the current year.

The undersigned licensed employee acknowledges that application and participation in the early retirement plan is entirely voluntary.

The undersigned licensed employee acknowledges that the school district recommends that the licensed employee contact legal counsel and the employee's own personal accountant regarding participation in the early retirement plan.

Should the licensed employee die prior to full payment of an early retirement benefit, the licensed employee designates either the following individual as beneficiary or the licensed employee's estate.

____ Beneficiary ____ Estate

Beneficiary _____

Beneficiary Address _____

Licensed Employee _____ Date _____

Date of Adoption 1/27/2020

Review Date

Revision Date