

# Series 200 – Board of Directors

Policy Title: **Administration in the Absence of Policy**

Policy Code No. 209.5

---

When there is no Board policy in existence to provide guidance on a matter before the administration, the superintendent is authorized to act appropriately under the circumstances surrounding the situation, keeping in mind the educational philosophy and financial condition of the school district.

It is the responsibility of the superintendent to inform the board of the situation and the action taken and to document the action taken within 30 calendar days. The superintendent shall draft a policy recommendation if deemed appropriate.

Date of Adoption      08/14/1989  
Review Date            06/24/2019  
Revision Date         06/24/2019

Legal Ref.:    Iowa Code § 279.8.  
                  281 I.A.C. 12.3(2).

Cross Ref.:    200.3 Responsibilities of the Board of Directors  
                  209 Board of Directors' Management Procedures  
                  302.4 Superintendent Duties  
                  304 Policy Implementation