

Series 800 – Business Procedures

Policy Title: APPROVAL OF PAYMENT FOR GOODS AND SERVICES

Policy Code No. 803.5

The Board of Directors shall cause to have warrants issued for all just claims against the school district upon audit and allowance by the Board of Directors. The secretary of the Board is authorized to issue warrants prior to the audit and allowance by the Board of Directors upon a just claim for payment of freight, postage, utilities, and rents, and to make payment of salaries pursuant to the terms of written contracts entered into by the Board of Directors. All claims for which warrants have been issued prior to audit and allowance by the Board of Directors as provided herein shall be passed upon by the Board of Directors at the first regular meeting thereafter and shall be entered on record in the regular minutes of the secretary. If necessary a special meeting may be called to approve bills to be paid.

Date of Adoption 08/28/1989

Review Date 01/10/2011

Revision Date 06/12/1995

Legal Ref.: Iowa Constitution, Act. III, § 31.
Love v. City of Des Moines, 230 N.W. 373 (1930).
Iowa Code §§ 279.8, .29, .30, .36, 291.12, 721.2 (5).
281 I.A.C. 12.3 (1).
1936 Op. Att’y Gen. 375.
1972 Op. Att’y Gen. 130, 180, 392, 456, 651.
1976 Op. Att’y Gen. 69.
1980 Op. Att’y Gen. 102, 160, 720.
1989 Op. Att’y Gen. 47.

Cross Ref.: