

# Series 700 – Business Procedures

Policy Title: **Publication of Financial Reports**

Policy Code No. **707.3**

Each month the schedule of bills allowed by the board is published in a newspaper designated as a newspaper for official publication. Annually, the total salaries paid to employees regularly employed by the school district will also be published in a newspaper designated as a newspaper for official publication.

It is the responsibility of the board secretary to publish these reports in a timely manner.

Date of Adoption 01/10/2011

Review Date 07/11/2016

Revision Date 07/11/2016

Legal Ref.: Iowa Code §§ 279.35, .36; 618 (2013).

1952 Op. Att’y Gen. 133.

Cross Ref.: 206.3 BOARD SECRETARY/TREASURER