

# Series 500 – Student Personnel

Policy Title: STUDENT FEE WAIVER AND REDUCATION PROCEDURES

Policy Code No. 505.13R

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The Board of Directors recognize that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant either full waivers, partial waivers or temporary waivers depending upon the circumstances and the student or student's parents'/guardians' ability to meet the financial criteria.

1. Waivers –
  - a. Full Waivers - a student will be granted a full waiver of fees charged by the school district if the student or student's parents/guardians meet the financial eligibility criteria for free meals under the Child Nutrition program, Family Investment Program, Supplemental Security Income guidelines, or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.
  - b. Partial Waivers - a student will be granted a partial waiver of fees charged by the school district if the student or the student's parents/guardians meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program.
  - c. Temporary Waivers - a student may be eligible for a temporary waiver of fees charged by the district in the event the student's parents/guardians are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and shall not extend beyond the end of the school year.
2. Application - Applications for fee waivers may be made at any time but must be renewed annually. Forms are available at each school building office.
3. Confidentiality - The school district will treat the application and application process as any other student record, and student confidentiality and access provisions will be followed.
4. Appeals - Denials of a waiver may be appealed to the district registrar (the director of curriculum and instruction) at the district administration building.

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Revision Date

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