

# Series 500 – Student Personnel

Policy Title: STUDENT ILLNESS OR INJURY AT SCHOOL

Policy Code No. 504.3

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When a student becomes ill or is injured at school, the student's parents/guardians shall be notified by the school nurse or the building principal as soon as possible after these individuals are aware of the incident.

The school district, while not responsible for medical treatment of an ill or injured student, will have employees present administer emergency or minor first aid if possible. An ill or injured child will be turned over to the care of the parents/guardians, parent/guardian designee, or qualified medical employees as quickly as possible.

It shall be the responsibility of the building principal or designee to file a written accident report with the superintendent within twenty-four hours after the student is injured. (See policy 504R #9,10)

Annually, parents/guardians shall be required to complete a medical emergency authorization form indicating the procedures to be followed, if possible, in an emergency involving their child. The authorization form will also include the phone numbers of the parents/guardians and alternative numbers to call in case of an injury or illness. It shall be the responsibility of the parents/guardians to provide the school district with updated information on the medical authorization form.

The superintendent shall be responsible, in conjunction with the school nurses, for developing rules and regulations governing the procedure in the event a student should become ill or be injured at school.

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Legal Ref.: Iowa Code § 613.17 (1993).

Cross Ref.: Board Policy  
504R Health Regulations and Procedures