

Series 400 – Employees

Policy Title: ASSIGNMENT AND TRANSFER OF CERTIFIED EMPLOYEES

Policy Code No. 402.4

All assignments, reassignments, and transfers--whether they are requested by the employee or initiated by the administration--will be made in accordance with the applicable terms of the negotiated master contract. However, the Board of Directors has the primary legal responsibility for providing the District's educational program; therefore, the Board of Directors has the sole discretion of assigning and transferring employees, within the procedures of the current master contract.

Assignments will be based on the needs of the District and the qualifications of staff members. Personnel will be assigned without regard to race, color, age (except students), creed, religion, sex, national origin, sexual orientation, gender identity, disability, socioeconomic status or marital status.

A certified employee's request for transfer to another building will be considered whenever the best interests of the school system will be served.

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Legal Ref.: Iowa Code Sections 20.9; 601A.14

Cross Ref.: