

Series 300 – School/Board of Directors

Policy Title: **Board and Administration**

Policy Code No. 301.1

The superintendent shall work closely with the Board members, particularly the Board president, to keep the Board informed about school district operations. The Board shall maintain contact with other administrators through the superintendent.

The administrators and other administrative personnel shall work with the Board through its executive officer, the superintendent. The board and the administrators will work together in making decisions and setting goals for the school district. This effort is designed to obtain, share, and use information to solve problems, make decisions, and formulate school district policies and regulations. District administrators, at the request of the Board and/or superintendent may be required to attend board meetings.

It is the responsibility of each administrator to fully participate in the management of the school district by investigating, analyzing, and expressing their views on issues. Those board members or administrators with special expertise or knowledge of an issue may be called upon to provide information. Each board member and administrator will support the decisions reached on the issues confronting the school district.

The board is responsible for making the final decision in matters pertaining to the school district.

It is the responsibility of the superintendent to develop guidelines for cooperative decision-making.

| | |
|------------------|------------|
| Date of Adoption | 03/01/1992 |
| Review Date | 04/25/2016 |
| Revision Date | 04/25/2016 |

Legal Ref.: Iowa Code §§ 279.8., .20, .21, .23, .24 (1991).

281 Iowa Admin. Code 11.4 (9).

281 Iowa Admin. Code 12.4 (4).

Cross Ref.: Board Policy
307.3 Administrative Structure
200 Statement of Guiding Principles for the Board