

Series 200 – School/Board of Directors

Policy Title: **Development of Policy**

Policy Code No. 209.1

The Board believes its primary function is to set policy. The policy should be in written form to provide guidelines and goals for daily operations of the school district.

The board has jurisdiction to legislate policy for the school district with the force and effect of law. Board policy provides the general direction as to what the board wishes to accomplish and why it wishes to accomplish it while allowing the superintendent to implement board policy.

Policies are principles adopted by the Board to chart a course of action. They tell what is wanted; they may include why and how much. Policies should be broad enough to indicate a line of action to be followed by the administration in meeting a number of problems yet narrow enough to give clear guidance. Policies are guides for action by the administration, which then sets the rules and regulations to provide specific directions to school district personnel.

The Board exercises its leadership role by its involvement in the development and adoption of written policy. The Board exercises its authority over the district by evaluating the reports concerning the execution of the written policy.

Policies may be proposed by any member of the Board, employee, citizen, student, superintendent, etc. All policy proposals shall be submitted to the superintendent of schools, for possible placement on the board agenda. Final action to adopt new policies or amended policies shall take place by approval of the second reading after approval of the first reading at a prior Board meeting.

The superintendent of schools is responsible for keeping the Board informed of necessary policies and changes to existing policies.

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Revision Date 02/22/2016

Legal Ref.: Iowa Code §§ 274.1-.2; 279.8 (2013).
281 I.A.C. 12.3(2).
1970 Op. Att'y Gen. 287.

Cross Ref.: 101 Educational Philosophy of the School District
200.2 Powers of the Board of Directors

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200.3 Responsibilities of the Board of Directors

209 Board of Directors' Management Procedures