

# Series 1000 – School/Community Relations

Policy Title: Community Use of School Facilities

Policy Code No. 1004.1

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The schools' facilities will be made available at a reasonable fee to all local, civic, religious, fraternal, patriotic, and community welfare organizations or groups interested in promoting cultural, educational, or recreational activities. Board-approved fees will be charged.

Community use of facilities is permissible when:

1. The use in no way interferes with school activities;
2. The use is consistent with state law;
3. A custodian or some other school authority is present while the facilities are being used;
4. The activity sponsored is lawful and conforms to regulations of the school;
5. The renting organization is responsible and will exercise care in the use of such facilities;
6. Meetings or events will end by midnight;
7. A contract is signed between the renter and the school district secretary.

It shall be the responsibility of the entities that wish to use the school district's Iowa communications Network (ICN) classroom to originate, receive or broadcast programming in compliance with the law regarding authorized use of and content of the programming on the ICN. The school district assumes no responsibility or liability for entities using the ICN classroom in violation of the law, the authorized user's mission or school district policy and its supporting administrative regulations. The school district reserves the right to charge all costs, including attorney fees, that may arise to the entity for the entity's failure to comply with the law or school district policy and its supporting administrative regulations.

No rental fee will be charged to groups such as 4-H, Girl Scouts, Boy Scouts, Camp Fire and school parent organizations for use of the elementary or the middle school gymnasium. A fee may be charged for custodial service if necessary. The cost of service personnel furnished by the school will be charged to the party or parties renting the facilities. Such costs will be in line with the school's normal operating costs, and will be administered in keeping with the general policies governing the use of school facilities.

Requests by other non-profit organizations will be reviewed by the Board on a case by case basis.

A users' fee for courses requiring the use of technology equipment may be charged.

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The administration may impose additional restrictions when it is deemed in the best interest of the school district or the students.

Sunday requests to rent school facilities require approval of the Board of Directors.

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Revision Date 08/09/1999

Legal Ref.: Iowa Code §§ 276, 278.1, 288, 279.8 - .11, 297.9 - .11  
Attorney General Rulings: 1940, p. 232; 1936, p. 196  
1982 Op. Att'y Gen. 561.

Cross Ref.: Board Policy  
602.16 Community Education  
602.17 Adult Education  
1004.3 Application for Use of School Facilities  
1004.4 Use of School Facilities - Sunday Use  
District Rental Regulations  
1004.1R Community Use of Technology Equipment