

Series 1000 – School/Community Relations

Policy Title: Citizen Participation at Board Meetings

Policy Code No. 1003.3

The Board of Directors shall welcome the advice and counsel of citizens in the planning and operation of the schools. Citizens wanting to present topics for consideration by the Board may do so through one of three options:

Citizens wanting to address a specific issue may request in writing that the issue be placed on the agenda. Requests must be channeled through the Office of the Superintendent and submitted at least six days prior to the board meeting.

Citizens may request to address a set agenda item by signing up to do so prior to the start of the regular board meeting. They may then address the board on the issue of their concern during the discussion of that issue. The presiding officer will recognize these individuals to make their comments when the item of their concern is addressed during the meeting.

Citizens who do not want to address an agenda item may address the board on the issue of their concern by signing up, prior to the start of the scheduled meeting, to speak during the open forum period of the regular board meeting. The open forum will be held for twenty minutes after the approval of the minutes. The time may be extended or decreased by the presiding officer depending on the number of persons wishing to address the board. The presiding officer will recognize these individuals to make their comments at the appropriate time. Speakers will be asked to keep their remarks to no more than four minutes in length. If there is a large number of people who wish to speak, the presiding officer may decrease the amount of time allotted per speaker.

The orderly process of the board meeting shall not be interfered with or disrupted. Board members may ask questions of the speakers. Only those speakers recognized by the chair during the open forum and for agenda items shall be allowed to speak. Comments by others are out of order, and the individual making the comments or an individual causing disruption may be asked to leave the board meeting.

Individuals who have a complaint about school district personnel may bring their complaint to the Board of Directors only after they have followed the procedure outlined in board policy, "Citizens Complaints about School Personnel."

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Legal Ref.: Iowa Code §§ 21, 279.8

Cross Ref.: Board Policy
204.13 A Board Meeting - Visitors' Conduct
1003.4 Citizens' Complaints about School Personnel