

## Newton Community School Board of Education

Regular Board Meeting

E. J. H. Beard Administration Center

East Conference Room

November 14, 2016 – 6:30 PM

## MINUTES

### Call to Order

Travis Padget convened the board to order at 6:30 PM

### Roll Call

**Present:** Sheri Benson, Josh Cantu, Donna Cook, Andrew Elbert, Robyn Friedman, Ann Leonard, Travis Padget, Bob Callaghan, Gayle Isaac, and Christine Dawson

**Others Present:** Desiree Cameron (NCEF), Mikey Carter, Cristy Croson, Brenda Hodnett, Paula Lureman, Jodi Morgan-Peters, Jen Norvell, Curt Roorda, Deborah Rose, Sandy Scotton, Dan Sloan, Jack Suttek, and Jason Brooks (Newton Daily News)

**Communications** – Desiree Cameron, Director of the Newton Community Educational Foundation, was present to announce two donations to the Newton Community School District totaling \$52,000: (1) \$40,000 one-time donation for teacher classroom supplies. Donation was made in lieu of awarding grants for 2<sup>nd</sup> semester (2016/2017) and 1<sup>st</sup> semester (2017/2018). (2) \$12,000 donation from Elizabeth J. Dickinson estate, to be used to start up an After School Program at the middle school.

Superintendent Bob Callaghan shared a communication from The Family Leader and three petitions from community members.

### Consent Agenda – ACTION #10034

Elbert moved, Friedman seconded to approve the consent agenda. Ayes: Cantu, Cook, Elbert, Friedman, Leonard, Padget Abstain: Benson

**Human Resources Update** – Superintendent Bob Callaghan presented the Human Resources Update

### Certified Personnel – ACTION #10035

**Liz Stock** – (Contract) – Volunteer Girls Basketball Coach (NHS) – beginning 2016 – 2017 school year

Friedman moved, Leonard seconded to approve the Certified Personnel Human Resources Update. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget

### Classified Personnel – ACTION #10036

**Ken Owens** – (Agreement) – Part-Time Custodian (EH) – Hired 10/31/16 and Seniority 10/03/16

**Sherry Stoner** – (Agreement) – Part-Time Food Service (NHS) – Hired 11/03/16 and Seniority 11/02/16

Leonard moved, Cantu seconded to approve the Classified Personnel Human Resources Update. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget

### Open Forum

Deborah Rose (Newton Community Education Association) spoke about American Education Week held November 14 – 18, 2016.

**Superintendent's Report** – Bob Callaghan, Superintendent

### Department Supervisor Reports

**Food Service** – Cristy Croson spoke about the after school snack program (5<sup>th</sup> – 8<sup>th</sup>), and breakfast participation numbers. There was a brief discussion about administrative fees pertaining to the RevTrak food service and school fee webstore.

**Transportation** – Curt Roorda was available to answer a question from a board member regarding advertising the hiring of bus drivers.

**Maintenance** – Jack Suttek was present to lead an agenda item regarding a bid for signs at the E.J.H. Beard Administration Center.

**Technology** – Dan Sloan was present to lead agenda items regarding GovDeals and a bid for Wi-Fi switches at NHS.

**Smarter Balanced Assessment Update – Additional Cost** – Callaghan shared information regarding the implementation of Smarter Balanced Assessments in 2017 – 2018 and the increased costs per student. Additional information can be found at [www.smarterbalanced.org](http://www.smarterbalanced.org).

**Learning, Leadership, and District Business** – Bob Callaghan, Superintendent and Gayle Isaac, Director of Business Services

### Consider Purchase of Monument Sign for the E.J.H. Beard Administration Center – ACTION #10037

Jack Suttek, Maintenance Supervisor, presented two options for purchasing a sign for the E.J.H. Beard Administration Center: (1) Performance Sign Company \$9,754.74 – includes concrete footing/installation and (2) Sign Pro \$8,937.00. Suttek reported that he has been in contact with the PTA for a possible partnership to purchase digital signs for individual schools who do not yet have one. Benson moved, Leonard seconded to approve the purchase of a monument sign for the E.J.H. Beard Administration Center from Performance Sign Company for \$9,754.74. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget

### Board to Consider Approval of Using GovDeals for Disposing of Unwanted District Equipment – ACTION #10038

Dan Sloan, Technology Supervisor, explained the recommendation to use GovDeals for disposing of unwanted district equipment. Elbert moved, Leonard seconded to approve the use of GovDeals. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget

### Consider Awarding Bid for the Purchase of a District Core Networking Switch – ACTION #10039

Dan Sloan, Technology Supervisor, explained the need for a core networking switch to stabilize the district's internet traffic. He recommended the low bid of \$83,542.80 from Heartland Business Systems. An upgrade will allow for a split system at NHS and the district's Technology Center. Sloan shared how this will be incorporated into the technology plan and budget, and gave an update on

the Technology Committee. Elbert moved, Benson seconded to award the bid for the purchase of a district core networking switch to Heartland Business Systems for \$83,542.80. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget.

**Consider Approval of 28E Agreement between Newton Community School District and Colfax – Mingo Community School District for Participation in WEST Academy and Learning Opportunity Center Programs – ACTION #10040**

Friedman moved, Leonard seconded to approve a 28E Agreement between the Newton Community and Colfax – Mingo Community School Districts for participation in WEST Academy and Learning Opportunity Center Programs. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget

**Consider Approval of a Two-Year Cooperative Agreement by and between Iowa State University and the Newton Community School District for Student Teacher Placement – ACTION #10041**

Leonard moved, Cantu seconded to approve a Two-Year Cooperative Agreement by and between Iowa State University and the Newton Community School District for Student Teacher Placement. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget.

**Board will Consider Approving the SBRC Application for Increasing Enrollment, Open Enrollment Out, and LEP Instruction Beyond 5 Years – ACTION #10042**

Gayle Isaac, Director of Business Services, explained the annual School Budget Review Committee (SBRC) application process and the district availing itself to additional cash reserve levy funds that come with spending authority. Funds would be received in the 2017 – 2018 school year. Elbert moved, Benson seconded to approve the SBRC Application for Increasing Enrollment, Open Enrollment Out, and LEP Instruction Beyond 5 Years. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget.

**Board will Consider Adopting a Resolution Directing the Advertisement for Sale of not to Exceed \$10,000,000 General Obligation School Bonds, Series 2016, Approving Electronic Bidding Procedures and Approving Official Statement – ACTION #10043**

Gayle Isaac, Director of Business Services, explained a request for the board to approve the sale of bank qualified bonds at a lower interest rate, not to exceed \$10,000,000 during January – December 2016. Superintendent Bob Callaghan read the resolution. Elbert moved, Cantu seconded to adopt the Resolution Directing the Advertisement for Sale of not to Exceed \$10,000,000 General Obligation School Bonds, Series 2016, Approving Electronic Bidding Procedures and Approving Official Statement. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard Abstain: Padget

**Denison Culture Committee Update**

Board President, Travis Padget and Board Vice-President Robyn Friedman gave an update on the Denison Culture Committee and recent meetings. A meeting via Zoom for board members and principals will be held November 18, 2018 prior to Bob Lewis (Denison) sharing survey results with teachers November 28, 2016. Superintendent Callaghan shared that costs associated with Bob Lewis' presentation would be covered by costs previously budgeted for Leadership 201.

**Business Service Report – Gayle Isaac, Director of Business Services**

**Approval of Bills – ACTION #10044**

Benson moved, Elbert seconded to approve the bills. Ayes: Benson, Cantu, Cook, Elbert, Friedman, Leonard, Padget

**Business Services Update**

**Budgetary Communication**

Gayle Isaac clarified that the FY 2015 – 2016 fund balance and the FY 2016 – 2017 budget are two separate issues. A comparison of estimated revenues (\$31,235,978) and expenses (\$31,174,765) were discussed with the need to prioritize and balance the budget. Personnel costs (\$25,872,491) make up 82.99% of expenses, and Non-Personnel costs (\$5,302,274) 17.01% of expenses. There is still a need to look at budget reductions. Isaac encouraged board members to email him with any questions. In advance of any budget board work sessions, Isaac shared possible revenue and new money scenarios with Supplemental State Aid at 2.00%, 2.25%, and 2.5%. Isaac gave an update on the budget committee.

**New Business – Old Business – Bob Callaghan, Superintendent**

**Future Meeting Dates:**

**SIAC Committee Meeting – (November 16, 2016) – 5:00 PM (EJH Beard Admin Center)**

**Board Work Session – (November 28, 2016) – 5:30 PM (EJH Beard Admin Center) – District Goal #2**

**Regular Board Meeting – (November 28, 2016) – 6:30 PM (EJH Beard Admin Center)**

**Adjourn – ACTION #10045**

Elbert moved, Leonard seconded to unanimously adjourn the meeting at 8:31 PM.

Minutes Mailed

Approved by Action No. \_\_\_\_\_

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President

\_\_\_\_\_, 2016

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Secretary